



लक्ष्मीबाई राष्ट्रीय शारीरिक शिक्षा संस्थान, ग्वालियर

Lakshmibai National Institute of Physical Education, Gwalior

विश्वविद्यालय मानी गई संस्था, युवा कार्यक्रम एवं खेल मंत्रालय, भारत सरकार
Deemed to be University, Ministry of Youth Affairs & Sports, Government of India
(Declared vide Govt. of India MHRD Notification No. F.9-14/92-U.3 dated 21.09.1995 under section 3 of UGC Act, 1956)

Constitution of the Monitoring Committee of LNIPE

Preamble We, the members of the Monitoring Committee of the Lakshmibai National Institute of Physical Education (LNIPE), Gwalior, Madhya Pradesh, resolve to uphold the mission of academic excellence, ethical governance, and transparent monitoring practices in alignment with the institute's vision. This Constitution serves as a guiding framework for the committee's operations and proceedings.

Article I: Name of the Committee The name of the committee shall be "Monitoring Committee of LNIPE" (hereinafter referred to as "the Committee").

Article II: Purpose The Committee's purpose is to ensure the effective functioning of the institute by regularly assessing institutional activities, maintaining quality standards, addressing challenges, and proposing recommendations for improvement.

Article III: Objectives The objectives of the Committee include:

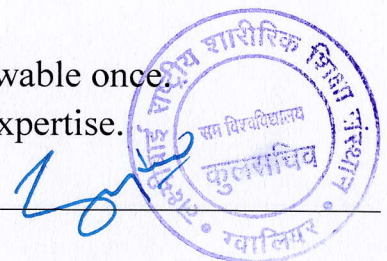
1. Monitoring academic programs and student performance.
2. Ensuring compliance with institutional policies.
3. Evaluating faculty performance and professional development.
4. Overseeing infrastructure development and maintenance.
5. Facilitating resource allocation and budgetary reviews.
6. Promoting ethical practices and maintaining transparency in governance.
7. Addressing grievances from students, faculty, and staff.

Article IV: Composition The Committee shall consist of the following members:

1. Chairperson (appointed by the institute's governing body).
2. Secretary (responsible for record-keeping and coordination).
3. Representatives from faculty members (minimum 2).
4. Representatives from administrative staff (minimum 2).
5. Representatives from the student body (minimum 2).
6. External experts (optional, based on need and availability).

Article V: Membership

1. Membership shall be appointed for a term of three years, renewable once.
2. Eligibility criteria include institutional affiliation or relevant expertise.





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3. Members must demonstrate commitment to ethical practices and effective monitoring.

Article VI: Meetings

1. The Committee shall meet quarterly, with special meetings convened as needed.
2. Quorum shall consist of 60% of total members.
3. Decisions shall be made by majority vote; in case of a tie, the Chairperson's vote shall be decisive.

Article VII: Roles and Responsibilities

1. **Chairperson:** Lead meetings, oversee the implementation of recommendations, and ensure alignment with institutional goals.
2. **Secretary:** Maintain records of proceedings, disseminate notices, and coordinate activities among members.
3. **Faculty Representatives:** Assess academic matters and provide insights into course development and performance.
4. **Administrative Staff Representatives:** Monitor operational efficiency and institutional policies.
5. **Student Representatives:** Voice concerns related to student welfare and academic facilities.
6. **External Experts:** Provide independent evaluations and specialized recommendations.

Article VIII: Reporting Structure The Committee shall submit quarterly reports to the institute's governing body and circulate findings among stakeholders for transparency and feedback.

Article IX: Amendments This Constitution may be amended through a two-thirds majority vote of Committee members in a duly convened meeting.





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Proceedings Framework for the Monitoring Committee

1. Meeting Schedule:

- Regular Meetings: The Committee shall convene in January, April, July, and October.
- Special Meetings: Called at the discretion of the Chairperson upon receipt of urgent matters.

2. Agenda Setting:

- The Secretary shall circulate a proposed agenda at least 10 days prior to meetings.
- Members may suggest agenda items up to 5 days before the meeting.
- Priority shall be given to matters concerning institutional performance and stakeholder grievances.

3. Conduct of Meetings:

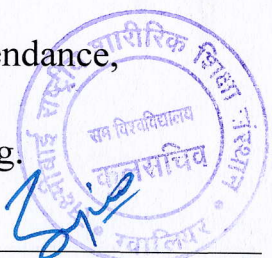
- The Chairperson shall preside over all meetings.
- Meetings shall begin with the approval of the previous meeting's minutes.
- Each agenda item shall be discussed thoroughly, with time allocated for member inputs.
- Votes on actionable decisions shall follow discussions.

4. Decision-Making Process:

- Decisions shall be based on the principles of equity, transparency, and practicality.
- The Chairperson shall summarize recommendations post-discussion and call for voting.

5. Documentation:

- The Secretary shall document meeting proceedings, including attendance, discussions, and resolutions.
- Minutes shall be distributed to all members within 7 days post-meeting.





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6. Follow-Up:

- Resolutions shall be followed up by the relevant members or subcommittees.
- Progress updates shall be reviewed in subsequent meetings.

7. Reporting Mechanism:

- Quarterly reports shall highlight achievements, challenges, and future strategies.
- Reports shall be shared with the governing body and published on the official LNPE website for transparency.

8. Addressing Grievances:

- A grievance subcommittee shall be established to hear and resolve concerns.
- All grievances must be submitted in writing and will be reviewed within 30 days.

9. Evaluation Process:

- Annual evaluation of Committee performance shall be conducted to ensure adherence to the Constitution and alignment with institutional objectives.
- Feedback from stakeholders shall inform improvements to the monitoring process.

10. Ethics and Accountability:

- Members shall adhere to ethical guidelines, avoiding conflicts of interest and ensuring confidentiality.
- Non-compliance shall result in review and possible removal from the Committee.

(Dr. Sanjeev Yadav)
I/c Registrar

